



SOUTH FULTON ELEMENTARY SCHOOL

TITLE I SCHOOL

PARENTAL INVOLVEMENT PLAN

The staff at South Fulton Elementary understands the importance of parental involvement in a child's education. Therefore, we will actively solicit and encourage the participation of parents in their children's education.

The parents of the South Fulton community desire to be an integral part of their children's education and are dedicated to working with the school to optimize the educational process.

This plan is a joint collaboration to improve parental involvement at South Fulton Elementary. The plan will be made available in a language parents will understand and will be updated periodically. This plan will address three pivotal elements that we consider essential to sustained and significant parental involvement. They are a school council made up of school personnel and parents to annually review and revise the plan, strategies to incorporate parents in a meaningful way in the educational process, and communication between the school and parents.

South Fulton Elementary School, along with this committee, is to ensure all families feel welcomed into the school community, support student success, communicate effectively, work with all children and collaborate with community members. Parents can contact any member of this committee or faculty member for suggestions or comments to improve this plan and TSIP. The focus of this plan is to build a collaborative relationship among teachers, families, and community members.

I. SCHOOL COUNCIL

Each year the school administrator and the PTO board will work together to name a school council consisting of six parents and six school staff members. The council's makeup should represent the diversity of the school and community in terms of gender, race, and economic levels. The appointments will be made at the end of each school year, following the election of the PTO officers and shall be for one year only.

The council will be compelled to meet a minimum of three times during the school year. The vice-president of the PTO will chair this committee, be responsible for conducting meetings, setting future meeting dates, and notifying other members of such. A school administrator may not serve as chairperson.

II. STRATEGIES FOR PARENTAL INVOLVEMENT

- a) Each parent, student, and teacher will be asked to sign a Parent- Student-Teacher Compact.
- b) An Open House will be held at the beginning of each school year to orient the parents to the campus. A meeting will be held in the gym to inform the parents of the school's level of participation with the Title I program, the requirements of Title I, and the right of the parent to be involved in the school. Parents will also be informed of this plan in its most current state.
- c) South Fulton Elementary will host a Title I meeting to which all parents are invited. The purpose of the meeting is to inform the parents of the details of the Title I program and to encourage their participation in

all the parental involvement programs.

- d) Invite parents throughout the year to special events such as Grandparents' Day, Veterans' Day Program, Christmas Program, Field Day, Awards Day, Read Across America, AR Rewards Field Trip (100 pt club and 9 week rewards) and the School-wide Unit Exhibition and numerous others.
- e) Book Fair parental involvement to help students select appropriate books and make their purchase.
- f) Parents will organize and run the parties for the various holidays during the year.
- g) Parents will be appointed to various committees, Parental Involvement, School Improvement Planning, SACS.
- h) Input will be solicited from parents through letters.
- i) Parents will be encouraged to visit the school and eat lunch with their child. They may also visit the classroom with prior approval from the teacher and principal.
- j) The school will promote the PTO.
- k) Encourage reading together with the Family Reading Night Program.
- l) Recruit parent volunteers to work in the library, serve as mentors, assist teachers, work as proctors during TCAP, and serve as reading partners.
- m) Schedule Parent-Teacher Conferences, IEP meetings or any other conferences with parents so parents can attend at their convenience.

III. COMMUNICATION

- a. The school will provide parents an updated copy of the Parent Involvement Plan on an annual basis.
- b. The school will keep an updated website. Items on the website will include a Teacher Directory, the Handbook, and Information Page.
- c. Each year, parents will be given a copy of the Dress Code, Information Page, Cafeteria Menus, and School Calendar.
- d. Each teacher will be responsible for informing the parents of assessments used in his/her class, expectations, and the curriculum to be covered. This will occur at the beginning of the year at Open House. The curriculum can also be found through a link on Obion County District's website. The handbook and grade reports will contain the grading scale.
- e. Teachers will send a weekly assignment sheet home in the lower grades and the upper grade students will have a planner purchased for them to document their assignments.
- f. A school newsletter will be published quarterly.
- g. Parents are notified by phone or note if there is a discipline, attendance, health, or academic problem.
- h. Mid-term grade reports will be sent home by all teachers.
- i. The school marquee will post upcoming events.
- j. Reminder notes will be sent home before special events.
- k. All parents will be invited by letter and parent notification system to the annual Title I meeting. RSVP will be necessary to prepare for the meeting.
- l. Parents will be given the school's phone numbers, the teacher's planning times, and all the school's e-mail addresses.
- m. A "Tuesday Folder" will be obtained for each family in the school to be sent home weekly with upcoming events in the school and community.
- n. The school will utilize the Parent notification system for important messages from the school. This system will contact 3 different numbers when needed.

2018-2019 GOALS

Goal 1: Actively pursue family and community involvement as Partners in Education.

Activities:

(a) An Open House will be held at the beginning of each school year to orient the parents to the campus. A meeting will be held in the gym to inform the parents of the school's level of participation with the Title I program, the requirements of Title I, and the right of the parent to be involved in the school. Parents will also be informed of this plan in its most current state.

(b) South Fulton Elementary will host a Title I meeting to which all parents are invited. The purpose of the meeting is to inform the parents of the details of the Title I program and to encourage their participation in all the parental involvement activities.

(c) Invite parents throughout the year to special events such as Grandparents' Day, Veterans' Day Program, Christmas Program, Field Day, Awards Day, Read Across America, AR Rewards Field Trip (100 pt club and 9 week rewards) and the School-wide Unit Exhibition and numerous others.

(d) Book Fair parental involvement to help students select appropriate books and make their purchase.

(e) Parents will organize and run the parties for the various holidays during the year.

(f) Parents will be appointed to various committees, Parental Involvement, School Improvement, and SACS.

(g) Parents will be encouraged to visit the school and eat lunch with their child. They may also visit the classroom with prior approval from the teacher and principal

(h) Recruit parent volunteers to work in the library, serve as mentors, assist teachers, work as proctors during TCAP, and serve as reading partners.

(i) Schedule Parent-Teacher Conferences, IEP meetings or any other conferences with parents so parents can attend at their convenience.

Goal 2: Support and be advocates for students' educational needs.

Activities:

(a) Input will be solicited from parents through letters and surveys.

(b) Parents will be appointed to various committees, Parental Involvement, School Improvement, and SACS.

(c) Parents will organize and run the parties for the various holidays during the year.

(d) All parents will be invited by letter to the annual Title I meeting.

(e) Parents will be given the school's phone numbers, the teacher's planning times, and all the school's e-mail addresses.

(f) Parents are notified by phone or note if there is a discipline, attendance, health, or academic problem.

Goal 3: Enhance communication strategies

Activities:

(a) The school will provide parents an updated copy of the Parent Involvement Plan on an annual basis.

(b) The school will keep an updated website. Items on the website will include a Teacher Directory, the Handbook, and Information Page.

(c) Each year, parents will be given a copy of Dress Code, Information Page, Cafeteria Menus, and School Calendar.

(d) Each teacher will be responsible for informing the parents of assessments used in his/her class, expectations, and the curriculum to be covered. This will occur at the beginning of the year at Open House. The curriculum can also be found through a link on the Obion County School District's Website.

The handbook and grade reports will contain the grading scale.

(e) Teachers will send a weekly assignment sheet home in the lower grades and the upper grade students will have a planner purchased for them to document their assignments.

(f) A school newsletter will be published quarterly.

(g) Parents are notified by phone or note if there is a discipline, attendance, health, or academic problem.

(h) Mid-term grade reports will be sent home by all teachers.

(i) The school marquee will post upcoming events.

(j) Reminder notes will be sent home before special events.

(k) All parents will be invited by letter to the annual Title I meeting.

(l) Parents will be given the school's phone numbers, the teacher's planning times, and all the school's e-mail addresses.

(m) A "Tuesday Folder" will be obtained for each family in the school to be sent home weekly with upcoming events in the school and community.

(n) The school will utilize the Parent notification system for important messages from the school. This system will contact 3 different numbers when needed.

**We will add activities as suggestions are made and funding is available.